

**Community & Services Committee
6 April 2017**

Minutes of a meeting of the Community & Services Committee held on Thursday 6 April 2017 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.02am.

The meeting opened at 10.02 and as member of the public was experiencing a medical event in Chambers, the meeting adjourned until 10.30am.

The meeting reopened at 10.34am and closed at 10.35am. The Community & Services Committee meeting was rescheduled to Wednesday 12 April 2017 at 10.00am.

**Community & Services Committee
12 April 2017**

Minutes of a meeting of the Community & Services Committee held on Wednesday 12 April 2017 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.00am.

Present

Councillors Stevens (Chair), Ferguson, Clark and McRobie.

In Attendance

Ms Meaghan Miller (General Manager Corporate Services), Mr Stephen Quin (Parks and Reserves Planning Manager), Ms Jeannie Galavazi (Senior Parks and Reserves Planner), Mr Aaron Burt (Senior Planner Parks and Reserves), Ms Maddy Jones (Parks & Reserves Officer), Ms Jan Maxwell (Arts and Events Facilitator), Mr Lee Webster (Manager Regulatory), Ms Carrie Edgerton (Regulatory Support), Ms Gaynor Webb (Financial Advisory Manager), (Ms Helen Evans (Environmental Health Team Leader), Ms Shelley Dawson (Senior Governance Advisor) and 2 members of the media.

The Chair acknowledged the passing of Mr Bryce Whiting at the Community & Services Committee meeting on Thursday 6 April 2017. The Chair commented that Mr Whiting had made some insightful contributions in public forum at meetings and these would be missed. He added that a healthy community needed healthy debate such as brought by Mr Whiting. The Chair also acknowledged the quick actions of the staff and Councillor Miller as they tried to help Mr Whiting. The Chair offered Council's sincere condolences to Mr Whiting's friends and family.

Apologies

Apologies were received from Councillors Lawton and Miller.

**On the motion of Councillors Miller and McRobie
it was resolved that the apologies be accepted.**

Declaration of Conflicts of Interest

The Chair, Councillor Stevens, noted that as he had several interests in food premises and businesses that he would sit back from the table for *Item 7: Environmental Health Services Fees and Charges Review*.

Matters Lying on the Table

There were no matters on the table

Public Forum

There were no speakers in public forum.

Confirmation of Agenda

Out of respect to Mr Whiting and the members of the public who knew him who would be attending his funeral it was suggested that Item 1 be left lying on the table until the next meeting.

Confirmation of Minutes

**On the motion of Councillors Stevens and Clark it
was resolved that the minutes of the Community
& Services Committee of the 23 February 2017 be
accepted.**

- 1. Request for Approval to Remove Two Poplar Trees Growing Within
QLDC Road Reserve – Panorama Terrace, Queenstown**

**On the motion of Councillors McRobie and
Ferguson it was resolved that the Community &
Services Committee leave this item lying on the
table until the next meeting of the Committee.**

2. Parks and Open Space Strategy 2017

Consideration was given to a report that requested the Parks and Open Spaces Strategy be adopted by Council. The development of a new Parks and Open Space Strategy was taken to several Council and stakeholder workshops in 2016, and the draft was approved by Council for public notification in November 2016. The Strategy set out a vision, objectives and several key methods for achieving the above. Ms Galavazi and Mr Quin spoke to this report.

The Chair explained the time taken to review and consult on the strategy that had occurred during the previous triennium noting that it was a large piece of work. He noted a question on behalf of Councillor Lawton that Sticky Forest was not mentioned in the plan. Mr Quin explained that Sticky Forest was privately owned however QLDC had listened to the large amount of feedback received from the community and were working with the landowners to maintain access to the forest.

Councillor McRobie read a question from Councillor Lawton concerning whether Pembroke Park was a sports field or community park. Ms Galavazi noted that they did not intend to increase facilities there but had been used it as an example in the draft document. There was discussion and explanation on how rubbish bins were allocated to different parks noting that an increase in bins increased expenditure. There was a discussion on including horse-riding on trails and Mr Quin commented that they were working with the horse-riding community and were aware of their needs.

Councillor Ferguson acknowledged the work done by the previous Council and by staff adding that there had been good engagement by the community. It was noted that on page 23 of the agenda paragraph 25 should read Option 3 and the option after paragraph 27 should read Option 4.

On the motion of Councillors Stevens and Ferguson it was resolved that the Community & Services Committee:

- 1. Note the contents of this report and in particular;**
 - 2. Recommend to Council that the Parks and Open Space Strategy 2017 be adopted.**
- 3. Proposal to Vest Various Lands as Reserve and to Offset Reserve Land and Reserve Improvements Contributions as per the Development Contributions Policy**

Consideration was given to a report that sought to recommend to Council the approval to vest six proposed reserves identified within four developments, and to offset reserve land and reserve improvement development contributions. The reserves were located in Arthurs Point, Shotover Country and Queenstown Country Club. Mr Burt and Mr Quin spoke to this report.

The chair noted that Council had become more discerning in the reserves that it chose to take on. Mr Quin noted that he wished to add a recommendation vi. that *'The application be subject to the reserve being in accordance at the time of vesting, to the QLDC Road Reserve and Reserve Vesting Policy'*. Mr Quin explained the asset management system that tracked reserves to be vested.

There was also discussion on the maintenance period before Council took over a reserve.

On the motion of Councillors Clark and McRobie it was resolved that the Community & Services Committee;

- 1. Recommend to Council the vesting of the six identified proposed reserves be approved;**

- a. Lots 110 and 111, Bullendale, Arthurs Point**

- b. Lot 1003, Shotover Country**

- c. Lot 22, Queenstown Country Club**

- d. Lots 803 and 804, Shotover Country**

subject to the following works being undertaken at the applicant's expense:

- i. Consent being granted (as necessary) for any subdivision required to formally create the reserve;**

- ii. Presentation of the reserve in accordance with Council's standards for reserves;**

- iii. A potable water supply point to be provided at the boundary of the reserve lot;**

- iv. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserves to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between a public reserve vested in or administered by the Council and any adjoining land;**

- v. A three year maintenance period by the current landowner commencing from vesting of the reserve;**

- vi. The application is subject to the reserve being in accordance at the time of vesting to the QLDC Road Reserve and Reserve Vesting Policy.**

- 2. Recommend to Council that reserve land contributions are offset in accordance with**

the Development Contributions Policy current at the time of contributions payment, subject to recommendation one above.

- 3. Recommend to Council that reserve improvement contributions are offset against those payable in accordance with the Development Contributions Policy current at the time of contributions payment, subject to:**
 - a. Detailed design plans for the reserves to be submitted and the approval of these to be delegated to the Parks and Reserves Planning Manager.**
 - b. Final approval of reserve improvement costs to be delegated to the Parks and Reserves Planning Manager and is subject to the applicant demonstrating the actual costs of the improvements.**
 - c. If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the applicant's expense.**

4. Renaming an Existing Reserve within the Queenstown Lakes District

Consideration was given to a report that sought to rename 'Geoff Taylor Park', Luggate to 'Taylor Park'. The Community Services Committee resolved and approved the formal naming of this reserve on 23 February 2017. Following this resolution, the Luggate Community Association contacted Council to advise that they wished for the reserve to be renamed 'Taylor Park' instead. Ms Jones and Mr Quin spoke to this report.

On the motion of Councillors Stevens and Ferguson it was resolved that the Community & Services Committee:

- 1. Note the contents of this report and in particular;**
- 2. Note that on 23 February 2017 the Community Services Committee:**
 - a. Accepted the recommendation to approve that the reserve legally**

described as Lot 401 DP 361422, was named 'Geoff Taylor Park'

- b. Approved the gazetting of all reserves when vested.**
- 3. Note that following the acceptance of the recommendation above, the Luggate Community Association contacted Council to advise they wish the reserve legally described as Lot 401 DP 361422 is renamed 'Taylor Park'.**
- 4. Approve that the reserve legally described as Lot 401 DP 361422, is re named 'Taylor Park'.**
- 5. Approve the gazetting of the reserve.**

5. Heritage Incentive Grant Application – William's Cottage 21 Marine Parade, Queenstown

Consideration was given to a request for a Heritage Incentive Grant for reimbursement for maintenance costs for the external features of William's Cottage situated at 21 Marine Parade, Queenstown. The officer recommended approval of \$4,000 for reimbursement of maintenance costs. Ms Maxwell spoke to this item.

There was discussion on the heritage fund and the number of applications usually received. It was noted that each time an application came to the Committee the report would show the remaining funds for the year. Ms Miller commented that as there was a significant amount of funds remaining this year, Ms Maxwell would do some promotion of the fund and how it could be accessed.

Ms Miller thanked Ms Maxwell for the floral tribute sourced from the Queenstown Gardens that had been placed in the Chambers foyer for the meeting.

On the motion of Councillors Stevens and McRobie it was resolved that the Community & Services Committee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the Heritage Incentive Grant of \$4,000 for reimbursement of maintenance costs for Williams Cottage 21 Marine Parade, Queenstown.**

6. Class 4 and TAB Gambling Venue Policy Review 2017

Consideration was given to a report that provided direction to assist in the review of the Queenstown Lakes District Council Class 4 and TAB gambling policy. Ms Edgerton and Mr Webster spoke to this report.

Mr Webster introduced Ms Edgerton to the Committee. Ms Edgerton commented that as part of the review they looked at similar policies for other Territorial Authorities (TA's). She added that her report suggested adding a condition copied from the Dunedin City Council policy that prevented new gambling venues being established in residential zones.

Ms Edgerton explained that they had asked the Department of Internal Affairs (DIA) for information on sinking lid policies, the main benefactors of monies collected, and the level of problem gambling in the district compared to other districts. She handed out copies of the response from the DIA to the Committee and media. Ms Edgerton noted that the response did not answer the questions in detail so she had asked for further information which she expected around 8 May 2017.

Councillor McRobie read paragraph 8 of the report which included the text "...or adjacent to any school..." and suggested that there be a definition of 'adjacent' in the policy. Mr Webster commented that there would be a defined distance noted in the policy when it went up to Council.

On the motion of Councillors McRobie and Ferguson it was resolved that the Community & Services Committee:

- 1. Note the contents of this report and in particular;**
- 2. Recommend to Council that it approves the amended Class 4 and TAB gambling venue policy for public consultation.**

Councillor Stevens sat back from the table for the following item and did not take part in any discussion or vote. Councillor Ferguson took the Chair.

7. Environmental Health Services Fees and Charges Review

Consideration was given to a report that reviewed the fees structure for Environmental Health Services and proposed a new fee structure that reflected the level of actual work undertaken. Ms Evans, Mr Webster and Ms Webb spoke to this report.

Mr Webster introduced Ms Evans to the Committee. Ms Evans explained that it was timely to review the fee structure since the Food Act came into force in 2016. There was discussion on the removal of the new business charge. Ms

Evans noted that they were no longer able to consult under the Food Act 2014 so it was not fair to charge for work no longer undertaken. She explained that there were processes to educate and check new businesses.

Ms Miller commented that a change in fees would normally be addressed through the Annual Plan however due to timing issues it was being consulted on separately. Ms Webb noted that the change in fees would not increase revenue but was amending the fee structure to address the changes stemming from the Food Act 2014.

On the motion of Councillors Clark and McRobie it was resolved that the Community & Services Committee:

- 1. Note the contents of this report**
- 2. Recommend to Council that the proposed Environmental Health fee structure be approved for public consultation.**

Councillor Stevens returned to the table and resumed the Chair for the rest of the meeting.

8. Brothel Control Bylaw 2011 Review

Consideration was given to a report that provided direction to assist in the review of the Brothel Control Bylaw 2011. The Brothel Control Bylaw 2011 was adopted April 27 2011 and would expire on 27 April 2018. A review of this Bylaw was part of the programmed review of Councils Bylaws. Mr Webster spoke to this report and apologised that Mr Grandiek was not available for the meeting.

Mr Webster commented that the report outlined the purpose of the bylaw, the need for it and the restrictions that applied. There was discussion on the maps showing the permitted areas and whether they should be amended. Mr Webster noted that the zones were linked to areas where there was adequate CCTV coverage. He added that as the bylaw was going out for consultation feedback may ask to enlarge or reduce the size. Mr Webster noted that the bylaw could not restrict locations to the point that a brothel could not operate. It was clarified that prostitution was not illegal.

On the motion of Councillors Stevens and Ferguson it was resolved that the Community & Services Committee:

- 1. Note the contents of this report;**

2. **Confirm the proposal for brothels to continue to be permitted in the Queenstown and Wanaka Town Centres only.**
3. **Recommend to Council that it approves the continuation of the current Queenstown Lakes District Brothel Control Bylaw for public consultation.**

The meeting concluded at 10.52am.

Confirmed as a True and Correct Record:

Chairperson

Date
